

The Mechanicsville Public Library Toniebox Lending Agreement

Guidelines for borrowing the Toniebox:

- Patrons must be Mechanicsville or Cedar County Rural Residents **aged 18** or older and must sign this agreement at the Circulation Desk each time the Toniebox is checked out.
- A valid Mechanicsville Public Library account and valid photo identification must be presented at the time of checkout.
- Patrons must be in good standing with the library, having a library card for a minimum of 60 days with household fines/fees of less than \$5.00.
- The Toniebox may be checked out for one week with no renewals.
- The Toniebox Box must be returned to a staff member at the circulation desk, and not placed in the book return.
- The Toniebox must be 30 minutes or more before the library closes. Patron must remain present until equipment is checked and cleared from the cardholder's account.

Fines and Liability

- There are no overdue fines for the Toniebox, however if the item is 24 hours overdue, a bill will be issued for replacement of the item and case, along with cataloging costs.
- Patrons are responsible for costs associated with loss, theft, or damage of the Toniebox and accessories.

Toniebox Replacement Costs

Toniebox Replacement	\$80.00
Toniebox Charger Replacement	\$15.00
Toniebox Figurine Replacement	\$15.00
Toniebox Case Replacement	\$10.00

I agree to abide by the Mechanicsville Public Library's Guidelines as stated above. I agree to pay the full replacement costs should the Toniebox be lost, stolen, or damaged. I have read this entire document, and my signature below indicates my agreement to the terms and conditions.

Library Card ID Number: _____ **Telephone Number:** _____

Print Cardholder's Name

Date

Cardholder's Signature

Date

Staff signature: _____